



# Beech Green Primary School

*Respect Achieve Belong*

St. James', Quedgeley, Gloucester. GL2 4WD

## JOB DESCRIPTION

Post Title	Class Teacher
Main Responsibilities	<ol style="list-style-type: none"><li>1. To carry out the duties of a school teacher as set in the current School teachers' Pay and Conditions document and subject to any amendments due to government legislation. This includes any duties as may reasonably directed by the Headteacher</li><li>2. To support the school's aims and values in providing a happy, orderly and stimulating environment in which all children learn effectively and gain the highest possible achievements</li><li>3. To work with staff in the preparation and development of teaching materials, teaching programs and methods of teaching and assessment</li><li>4. To plan, implement and assess lessons and activities appropriate for the age group taught referring to the National Curriculum</li><li>5. To demonstrate good classroom practice by supporting and implementing the schools Learning and Teaching and Behaviour Policies at all times</li><li>6. To be committed to and actively promote the school's equal opportunities policy</li><li>7. To contribute to the development of teaching and learning in the school by sharing good practice and being open to ideas from other colleagues</li><li>8. To monitor record and track the progress of each student and respond with appropriate strategies for improvement and share these, as appropriate with parents</li><li>9. To contribute to the development of Assessment for Learning and to support and implement all school curriculum and assessment policies</li><li>10. To work with subject leaders to analyse and use data to inform and develop your teaching and learning to maximise attainment</li><li>11. To identify and assess the special education needs of individual students and to plan lessons inclusively to meet a range of needs</li><li>12. To use all resources effectively for planning teaching and assessing all primary curriculum subjects</li></ol>

	<p>13. To contribute actively to the raising of standards in the school, through subjects and classes taught and at whole-school level</p> <p>14. To take part in the annual appraisal cycle the reviewing and setting of targets for development</p> <p>15. To take personal responsibility for self-review and for continuing professional development</p> <p>16. To participate in the smooth running in the school by</p> <ul style="list-style-type: none"> <li>• Being punctual</li> <li>• Minimising personal absence</li> <li>• Completing paperwork and working to deadlines</li> <li>• Carrying out supervisory duties as prescribed</li> </ul> <p>17. To use PPA time effectively for the enhancement of teaching and learning</p> <p>18. To attend and contribute to all staff meetings and other relevant meetings or CPD related to this post and/or to the development of teaching and learning and to the progress and development of the school</p> <p>19. To foster good relationships with parents to form a partnership in the education of their children, involving them wherever possible in the learning process</p> <p>20. To work within Health and Safety guidelines.</p> <p>21. To safeguard and promote the welfare of children and young people.</p>
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